

IPC Annual Statement Report

Ambrose Avenue Group Practice

May 2025

Purpose

This annual statement will be generated each year in May, in accordance with the requirements of the [Health and Social Care Act 2008 Code of Practice](#) on the prevention and control of infections and related guidance. The report will be published on the organisation's website and will include the following summary:

- Any infection transmission incidents and any action taken (these will have been reported in accordance with our significant event procedure)
- Details of any infection control audits carried out and actions undertaken
- Details of any risk assessments undertaken for the prevention and control of infection
- Details of staff training
- Any review and update of policies, procedures and guidelines

Infection Prevention and Control (IPC) lead

The lead for infection prevention and control at Ambrose Avenue Group Practice is Jennifer Davies Nurse Practitioner

The IPC lead is supported by Lorna Root Facility Administrator

a. Infection transmission incidents (significant events)

Significant events involve examples of good practice as well as challenging events.

Positive events are discussed at meetings to allow all staff to be appraised in areas of best practice.

Negative events are managed by the staff member who either identified or was advised of any potential shortcoming. This person will complete a Significant Event Analysis (SEA) form which commences an investigation process to establish what can be learnt and to indicate changes that might lead to future improvements.

All significant events are reviewed and discussed at several meetings each month. Any learning points are cascaded to all relevant staff where an action plan, including audits or policy review, may follow.

In the past year, there have been no significant events raised which related to infection control. There have also been no complaints made regarding cleanliness or infection control.

b. Infection prevention audit and actions

Ambrose Avenue Group Practice covers two sites at Ambrose Avenue and London Road which are both in Colchester. The provider is registered with CQC to deliver the Regulated Activities, diagnostic and screening procedures, maternity and midwifery services, family planning, and treatment of disease, disorder or injury and surgical procedures.

The practice is situated within the Suffolk and North East Essex Integrated Care Board (ICB) and delivers General Medical Services (GMS) to a patient population of about 15,280. This is part of a contract held with NHS England.

The practice is part of a wider primary care network (PCN) of GP practices.

There is a team of 3 GP partners, and 3 salaried GPs who provide clinical cover at the practice. The practice has a team of 1 advanced nurse practitioner, 2 nurse practitioners, diabetic specialist nurse, 2 practice nurses, 2 healthcare assistants and a phlebotomist who provide nurse led care and treatment. The GPs/nursing staff are supported at the practice by a team of reception/administration staff, lifestyle coach and care coordinator. A practice manager, finance manager, an operational manager and reception manager provide managerial oversight.

The practice is open between 8am to 6.30pm Monday to Friday. The practice offers a range of appointment types including on the day, pre-bookable, online and telephone consultations.

Extended access is provided locally by the PCN, where late evening and weekend appointments are available. Out of hours services are provided by the 111 service.

c. Risk assessments

Risk assessments are carried out so that any risk is minimised and made to be as low as is reasonably practicable. Additionally, a risk assessment that can identify best practice can be established and then followed.

In the last year, risk assessments were carried out/reviewed:

A suggested list, but one that is not exhaustive, could contain the following:

- General IPC risks
- Staffing, new joiners and ongoing training
- COSHH
- Cleaning standards
- Privacy curtain cleaning or changes
- Staff vaccinations
- Infrastructure changes
- Sharps
- Water safety
- Assistance dogs

In the next year, the following risk assessment will also be reviewed:

- General IPC risks

- Staffing, new joiners and ongoing training
- COSHH
- Cleaning standards
- Privacy curtain cleaning or changes
- Staff vaccinations
- Infrastructure changes
- Sharps
- Water safety
- Assistance dogs

d. Training

In addition to staff being involved in risk assessments and significant events, at Ambrose Avenue Group Practice, all staff and contractors receive IPC induction training on commencing their post. Thereafter, all staff receive refresher training annually.

Various elements of IPC training in the previous year

e. Policies and procedures

The infection prevention and control-related policies and procedures that have been written, updated or reviewed in the last year include.

Policies relating to infection prevention and control are available to all staff and are reviewed and updated annually. Additionally, all policies are amended on an ongoing basis as per current advice, guidance and legislation changes.

f. Responsibility

It is the responsibility of all staff members at Ambrose Avenue Group Practice to be familiar with this statement and their roles and responsibilities under it.

g. Review

The IPC lead and the Practice manager are responsible for reviewing and producing the annual statement.

This annual statement will be updated on or before May 2026

Signed by

Annie Baily

Practice Manager