



Ambrose Avenue Group Practice Patient Participation Group (PPG) AGM Minutes 10th March 2025

1. Attendees;

RB; Chair RH: Secretary, LR: Practice Representative, CS, KB, AC, RS, TI, MR

Apologies;
VW

2. Minutes of 2024 AGM meeting

Approved

3. PPG Annual Report

Approved subject to amendment of paragraph relating to the health of the PPG Chair 5:
Practice update

4. Practice Comment

LR raised with the group the need for the practice to be aware of all members and also their need to ensure all members are current patients of the practice. The only way this is possible is if individual patient notes are annotated to show membership so if they leave action can be taken to remove them from PPG mailing lists etc.

5. Election of Officers

Chair; RB informed the group that he was happy to continue in the role of chair in the absence of any other candidates and providing his health allowed. No other nominations were received and the group approved RB in his position as chair for a further 12 months.

CS suggested the appointment of a Vice-Chair as per the PPG constitution and MR was nominated and approved for this role.

Secretary; Two members put their names forward for the role-RH and CS. Both members left the room whilst discussion and voting took place. CS was elected as Secretary for 12 months. RB thanked RH for his work with the group and his role in bringing the PPG to its current level of holding the group together. MR made special mention of the work RH had done throughout Covid in keeping the group together and organising virtual meetings.