



Ambrose Avenue Group Practice Patient Participation Group (PPG) Minutes 23rd September 2025

1. Attendees;

CS: Secretary, LR: Practice Representative, RS, GB, TI virtual member

2. Apologies;

MR, AC, RB, VW, RH

3. Minutes of the August Meeting;

Approved with amendments to action log (Initials changed from RD to RB and the wording flu to point 5 changed to 'finalise flu dates'

4; Action Log;

CS responded to the action regarding Anima survey. Only a few comments were received and there was some concern as to what benefit the survey would serve as Anima is now embedded in the practice and any survey results will not change this. CS therefore decided to halt development of the survey and look for another topic. On a recent course CS had heard about another practice which just asked the question ' What do you want to see from your practice' and suggested this could be a starting point.



Action; CS to email members asking for ideas of survey topics or questions that could be asked.

LR still has to obtain partner signatures to the new Terms of Reference and Constitution but will ensure this is done before the next meeting.

Action; LR to finalise signing of the Terms of Reference and Constitution

Flu dates finalised for 4th and 11th October

5. Incident Log

CS asked whether this could be added to the agenda for practice meetings to ensure feedback to the practice.

LR has raised this and will feed back to Annie Bailey

6. Practice Update;

There are two new GPs at the practice and two GP trainees.

Recruitment is ongoing for other vacancies.

Friends and Family test; LR is still investigation this and will report back. It was suggested that the Friends and Family forms may offer some insight into survey topics.



GP attendance; LR commented that GPs would not be able to attend the whole meeting and there was agreement in the group that GPs have many demands on their time and therefore would not necessarily be able to attend for long or attend all meetings. It was suggested their attendance would be helpful when major changes were being made within the practice, Anima was given as an example - issues have been given to the group by other patients but if the group knew the advantages of the system to the GPs/ practice some of the issues could be answered. Other examples where attendance by a GP would be helpful would be CQC and Practice survey results.

7. Flu Clinics;

TI kindly agreed to hold the badges to give to PPG members supporting the flu clinics.

This year has been difficult to recruit volunteers due to holidays and illness. TI, MR, AC and RS have kindly agreed to support both dates.

LR will collect badges after the second flu clinic



8. Membership

CS has found demographic information for Ambrose avenue.

Looking at age groups in decades between 20 and 80 the 16% of the membership of the PPG should be from each decade.

Currently membership does not fit with this and there is a need to recruit younger members.

A discussion was held on how awareness of the PPG could be increased, suggestions included

- Repeat FB promotion
- Add FB address to all PPG literature
- Approach local community groups such as ALB to ask if we could add a poster to their noticeboards

Action; All look for other possible community groups where we maybe able to add poster

9. Breast Cancer awareness

The breast cancer awareness campaign will be 29/30 October.

CS has found some posters etc. A discussion was held around what could and could not be done. The point was made around the importance of not giving any medical advice but it was an



opportunity to direct people to NHS websites etc where people can get advice. It was also an opportunity to promote the PPG.

Action; LR will investigate if the practice can order leaflets which would support the activity

Action; CS will contact members asking for volunteers to support on the mornings of 29th and 30th October

10. Diabetes meeting

The group suggested that this meeting should not be for the group alone but opened up to patients, TI suggested patients diagnosed with pre-diabetes may be a target group. It was suggested that a date in January would be ideal this need not be a Monday but a date convenient to the diabetic nurse.

Action; LR to discuss with the diabetic nurse about dates.

Other suggestions for future meetings were testicular cancer, blood test and dementia.

Date of next meeting Monday 24th November 2025 6.30pm

The meeting concluded at 7.50pm.

Action Log	Review Date
CS to email members asking for ideas of survey topics or questions that could be asked.	24th November 2025
LR to finalise signing of the Terms of Reference and Constitution	24th November 2025
All look for other possible community groups where we maybe able to add poster	24th November 2025
LR will investigate if the practice can order leaflets which would support the activity	23rd October 2025
CS will contact members asking for volunteers to support on the mornings of 29th and 30th October	23rd October 2025
LR to discuss with the diabetic nurse about dates.	24th November 2025